



CONFIRE

4/2/2019

BOARD OF DIRECTORS MEETING

TUESDAY, APRIL 2, 2019

1:30 P.M.

SAN BERNARDINO COUNTY – EOC

1743 MIRO WAY

RIALTO, CA 92376

MINUTES

OPENING

Call to order – Chairperson Dr. Rhodes Rigsby

ROLL CALL

BOARD OF DIRECTORS COMMITTEE

Chairperson – Dr. Rhodes Rigsby - Mayor City of Loma Linda

Vice-Chairperson – Ernest R. Cisneros, Mayor Pro Tem – City of Colton

Eddie Tejada, Council Member – City of Redlands

Ed Scott, Mayor Pro Tem – City of Rialto

Josie Gonzales, 3rd District Supervisor – County of San Bernardino

Lynne Kennedy, Mayor Pro Tem – City of Rancho Cucamonga

ADMINISTRATIVE COMMITTEE

Chief Tim McHargue, Chairperson – Colton Fire Department

Chief Ivan Rojer, Vice Chairperson – Rancho Cucamonga Fire District

Chief Nathan Cooke – Redlands Fire Department

Chief Don Trapp – San Bernardino County Fire Department

Chief Dan Harker – Loma Linda Fire Department

Chief Brian Park – Rialto Fire Department

CONFIRE STAFF

Mike Bell, Director

Tim Franke, Dispatch Manager



Liz Berry, Admin. Secretary I

GUESTS

Chief John Chamberlin, San Bernardino County Fire
Chief Kathleen Opliger, San Bernardino County Fire
Chief Greg Benson, Victorville Fire Department
Chief Tim Shackelford, Chino Fire
Battalion Chief Tyler Johnson, Chino Fire
Deputy Chief Kyle Collins, Chino Fire
Vanessa Meyer

CONSENT ITEMS

The following items are considered routine and non-controversial and will be voted upon at one time by the Board of Directors. An item may be removed by a Board Member or member of the public for discussion and appropriate action.

1. Approve the Board of Director Minutes of December 10, 2018 (**Attachment A**)
2. Financial Statements thru February 28, 2019 (**Attachments B1 & B2**)

ACTION REQUEST: The Administrative Committee requests the Board accept and approve consent items 1 and 2.

ACTION: *The CONFIRE Board of Directors accepts and approves the minutes for December 10, 2018 and financial statements thru February 28, 2019 as presented.*

Motion by: *Council Member Eddie Tejada*

Second: *Mayor Pro Tem Lynne Kennedy*

Ayes: *6*

Noes: *0*

Abstain: *0*

Absent: *0*

UPDATE ON CONFIRE ACTIVITIES – Communications Director to give an update on the various activities within CONFIRE.

- *Update on CAD to CAD Project
Joint venture between San Bernardino and Riverside Counties*
- *Regional EMD Project (Panel Discussion at City/County Meetings in Arrowhead)*
- *County Fire Dispatch Feasibility Study*
- *Public Safety Telecommunicator Appreciation Week (**Attachment C**).*
- *On March 11th we welcomed Chino Valley to CONFIRE.*
- *On March 30th we welcomed Victorville Fire Department.*
- *We now serve 13 agencies and 6 contract agencies.*



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OLD BUSINESS

None

NEW BUSINESS

3. APPROVE THE USE OF PURCHASING CONTRACTS LISTED BELOW BY CONFIRE TO PROCURE GOODS AND SERVICES IN ACCORDANCE WITH THE CONFIRE PURCHASING POLICY. **(Attachments D1 & D2)**

Houston Galveston Area Council (HGAC) – Effective 2-26-2019
National Cooperative Purchasing Alliance (NCPA)

Council Member Josie Gonzales suggested looking at other purchasing contracts to expand our resources.

ACTION REQUEST: The Administrative Committee requests the Board accept the use of the HGACBuy and National Cooperative Purchasing Alliance contracts in accordance with the CONFIRE Purchasing Policy.

ACTION: *The CONFIRE Board of Directors accepts and approves the use of the 2 purchasing contracts listed above by CONFIRE to procure goods and services in accordance with the CONFIRE purchasing policy.*

Motion by: *Mayor Pro Tem Lynne Kennedy*

Second: *Council Member Eddie Tejeda*

Ayes: 6

Noes: 0

Abstain: 0

Absent: 0

4. APPROVE RESOLUTION 2019-1 “RECOMMENDATION TO ADMIT CHINO VALLEY INDEPENDENT FIRE DISTRICT AS A PARTY TO CONSOLIDATED FIRE AGENCIES (“CONFIRE”) JOINT POWERS AGREEMENT” **(Attachments E1 thru E6)**

Chino Valley Fire started service with CONFIRE in March of 2019. From the beginning of their interaction with CONFIRE the organization has clearly stated its desire to become a member agency of CONFIRE. The new member process affords Chino Valley the opportunity due to its previous engagement at CONFIRE from 2000-2004.



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Membership was requested by a letter dated December 13, 2018 from Chino Valley Fire Chief Tim Shackelford.

Board policy sets a minimum of \$300,000 buy-in fee for new member agencies. Each agency is then assessed for any fees above that amount based on a call volume/CONFIRE asset formula. Based on that methodology the buy-in figure for Chino Valley Fire would be \$412,423.00.

ACTION REQUEST: The Administrative Committee requests the Board accept and approve the Chino Valley membership request and proposed “buy-in” amount. Move to member agency governing boards for approval.

ACTION: *The CONFIRE Board of Directors accepts & approves Resolution 2019-1.*

Motion by: *Mayor Pro Tem Lynne Kennedy*

Second: *Council Member Eddie Tejada*

Ayes: *6*

Noes: *0*

Abstain: *0*

Absent: *0*

Next Meeting: Budget Approval. May date pending CONFIRE STAFF TO WORK WITH Board members to schedule.

ADJOURNMENT

ACTION: To adjourn the CONFIRE Board of Directors’ Meeting

Motion by: *Mayor, Dr. Rhodes Rigsby*

Second: *none required*

Ayes: -

Noes: -

Abstain: -

Absent: -