



CONFIRE

6/5/2020

BOARD OF DIRECTORS MEETING

FRIDAY, JUNE 5, 2020

10:00 A.M.

LOMA LINDA COMMUNITY ROOM

25541 BARTON RD., LOMA LINDA

&

ZOOM

MINUTES

OPENING

Call to order – Chairperson Dr. Rhodes Rigsby

Flag Salute

ROLL CALL

BOARD OF DIRECTORS COMMITTEE

Chairperson – Dr. Rhodes Rigsby, Mayor - City of Loma Linda

Vice-Chairperson – Ernest R. Cisneros, Council Member – City of Colton

Andy Carrizales, Council Member – City of Rialto-*Absent*

Eddie Tejada, Council Member – City of Redlands

Lynne Kennedy, Mayor Pro Tem – City of Rancho Cucamonga

Dawn Rowe, 3rd District Supervisor – County of San Bernardino

Dan Leary, Board President – Apple Valley Fire Protection District

John DeMonaco, Board President – Chino Valley Independent Fire District

ADMINISTRATIVE COMMITTEE

Chief Tim McHargue, Chairperson – Colton Fire Department

Chief Ivan Rojer, Vice Chairperson – Rancho Cucamonga Fire District

Chief Jim Topoleski – Redlands Fire Department-*Absent*

Chief Dan Munsey – San Bernardino County Fire Department

Chief Dan Harker – Loma Linda Fire Department

Chief Brian Park – Rialto Fire Department



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Chief Lorenzo Gigliotti – Apple Valley Fire Protection District *-Represented by BC Larry Soper*
Chief Tim Shackelford – Chino Valley Independent Fire District

CONFIRE STAFF

Mike Bell, Director
Karen Hardy, Business Manager/Analyst
Blessing Ugbo, IT Manager
Tim Franke, Communications Manager
John Tucker, Assistant Communications Manager
Kristen Anderson, Assistant Communications Manager
Liz Berry, Admin. Secretary I

GUESTS

Chief Greg Benson, Victorville Fire Department

AGENDA AMENDMENT

Approve amended agenda item 6 to correct the budget figure for Term Benefit Fund (5011) to \$130,469.

Insert sheet titled “CONFIRE Reserve & Grants FY 2020-2021” to Attachment F2 “CONFIRE JPA Budget Book – Fiscal year 2020/21” Between pages 32-33.

ACTION: *The Board of Directors accepts the amended agenda item 6 with the correct budget figure for Term Benefit Fund (5011) to \$130,469. The Board of Directors accepts the additional document titled “CONFIRE Reserve & Grants FY 2020-2021” to Attachment F2 “CONFIRE JPA Budget Book-Fiscal year 2020/21” between pages 32-33.*

Motion by: *Lynne Kennedy, City of Rancho Cucamonga*

Second: *Ernest Cisneros, City of Colton*

Ayes: 7

Dr. Rhodes Rigsby, City of Loma Linda-Yes

Ernest Cisneros, City of Colton-Yes

Eddie Tejada, City of Redlands-Yes

Lynne Kennedy, City of Rancho Cucamonga-Yes

Dawn Rowe, County of San Bernardino-Yes

Dan Leary, Apple Valley Fire Protection District-Yes

John DeMonaco, Chino Valley Independent Fire District-Yes

Noes: 0

Abstain: 0



Absent: 1

Andy Carrizales, City of Rialto

PUBLIC COMMENT

An opportunity provided for persons in the audience to make brief statements to the Board of Directors. (Limited to 30 minutes; 3 minutes allotted for each speaker)

CONSENT ITEMS

The following item is considered routine and non-controversial and will be voted upon at one time by the Board of Directors. An item may be removed by a Board Member or member of the public for discussion and appropriate action.

1. Approve the Board of Director Minutes of February 12, 2020 (**Attachment A**)
2. Financial Statements thru April 30, 2020 (**Attachments B1 & B2**)

ACTION REQUEST: The Administrative Committee requests the Board accept and approve consent items 1 and 2.

ACTION: *The CONFIRE Board of Directors accepts and approves the minutes for February 12, 2020 as presented and the Financial Statements thru April 30, 2020 as presented.*

Motion by: *Lynne Kennedy, City of Rancho Cucamonga*

Second: *Dawn Rowe, County of San Bernardino*

Dr. Rhodes Rigsby, City of Loma Linda-Yes

Ernest Cisneros, City of Colton-Yes

Eddie Tejeda, City of Redlands-Yes

Lynne Kennedy, City of Rancho Cucamonga-Yes

Dawn Rowe, County of San Bernardino-Yes

Dan Leary, Apple Valley Fire Protection District-Yes

John DeMonaco, Chino Valley Independent Fire District-Yes

Ayes: 7

Noes: 0

Abstain: 0

Absent: 1

Andy Carrizales, City of Rialto

UPDATE ON CONFIRE ACTIVITIES – Communications Director to give an update on the various activities within CONFIRE.

COVID related activities



Nurse Triage Program update
Regional CAD to CAD project update (MOU)
Victorville Membership inquiry update
Morongo Basin Ambulance request for proposal (**Attachment C**)
Morongo Basin Ambulance has formally requested a proposal from CONFIRE JPA for dispatching and communication services.

ACTION: No action required.

OLD BUSINESS

3. JPA Agreement revision process update – Oral Report
No action required

NEW BUSINESS

4. Receipt of \$43,073 from the 2019 Homeland Security Grant Program (HSGP) – Automated Voice Dispatch Project (**Attachments D1 & D2**)

ACTION REQUEST: Approve the Memorandum of Understanding (MOU) with County of San Bernardino Fire Protection District for Homeland Security Grant Program (HSGP) award of \$43,073 for the 2019 period to be utilized for an Automated Voice Dispatch (AVD) Project.

Authorize the CONFIRE Director to sign and execute the MOU.

ACTION: *The CONFIRE Board of Directors approves the Memorandum of Understanding (MOU) with County of San Bernardino Fire Protection District for Homeland Security Grant Program (HSGP) award of \$43,073 for the 2019 period to be utilized for an Automated Voice Dispatch (AVD) Project. The Board also authorizes the CONFIRE Director to sign and execute the MOU.*

Motion by: *Dawn Rowe, County of San Bernardino*

Second: *Dan Leary, Apple Valley Fire Protection District*

Ayes: 7

Dr. Rhodes Rigsby, City of Loma Linda-Yes

Ernest Cisneros, City of Colton-Yes

Eddie Tejeda, City of Redlands-Yes

Lynne Kennedy, City of Rancho Cucamonga-Yes

Dawn Rowe, County of San Bernardino-Yes

Dan Leary, Apple Valley Fire Protection District-Yes

John DeMonaco, Chino Valley Independent Fire District-Yes

Noes: 0



Abstain: 0

Absent: 1

Andy Carrizales, City of Rialto

5. Receipt of \$475,663 from the 2019 Urban Area Security Initiative Grant (UASI) – Inland Empire Regional Interoperability Project (**Attachment E**)

ACTION REQUEST: Approve the Memorandum of Understanding (MOU) with the City of Riverside Urban Area Security Initiative (UASI) award of \$475,633 for the 2019 grant period to be utilized for the Inland Empire Regional Interoperability Project (CAD to CAD)

Authorize CONFIRE Administrative Committee Chair to sign the MOU and the CONFIRE Director to execute the provisions therein.

ACTION: *The CONFIRE Board of Directors approves the Memorandum of Understanding with the City of Riverside Urban Area Security Initiative (UASI) award of \$475,633 for the 2019 grant period to be utilized for the Inland Empire Regional Interoperability Project (CAD to CAD). The Board also authorizes the CONFIRE Administrative Committee Chair to sign the MOU and the CONFIRE Director to execute the provisions therein.*

Motion by: *Dawn Rowe, County of San Bernardino*

Second: *John DeMonaco, Chino Valley Independent Fire District*

Ayes: 7

Dr. Rhodes Rigsby, City of Loma Linda-Yes

Ernest Cisneros, City of Colton-Yes

Eddie Tejeda, City of Redlands-Yes

Lynne Kennedy, City of Rancho Cucamonga-Yes

Dawn Rowe, County of San Bernardino-Yes

Dan Leary, Apple Valley Fire Protection District-Yes

John DeMonaco, Chino Valley Independent Fire District-Yes

Noes: 0

Abstain: 0

Absent: 1

Andy Carrizales, City of Rialto

6. RESOLUTION 2020-01: FY 2020/21 BUDGET APPROVAL (**Attachments F & F1**)



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ACTION REQUEST: The Administrative Committee recommends the adoption of Board of Directors Resolution 2020-01 approving the FY 2020/21 budget as presented – **Power Point**

| | |
|--------------------------------|--------------|
| Operating Fund (5008) | \$11,262.823 |
| Equipment Reserve Funds (5009) | \$ 820,300 |
| General Reserves (5010) | \$ 2,224,736 |
| Term Benefit Fund (5011) | \$ 130,469 |

ACTION: *The CONFIRE Board of Directors accepts Resolution 2020-01 approving the FY 2020/21 budget as presented.*

Motion by: *Dan Leary, Apple Valley Fire Protection District*

Second: *Ernest Cisneros, City of Colton*

Ayes: 7

Dr. Rhodes Rigsby, City of Loma Linda-Yes

Ernest Cisneros, City of Colton-Yes

Eddie Tejeda, City of Redlands-Yes

Lynne Kennedy, City of Rancho Cucamonga-Yes

Dawn Rowe, County of San Bernardino-Yes

Dan Leary, Apple Valley Fire Protection District-Yes

John DeMonaco, Chino Valley Independent Fire District-Yes

Noes: 0

Abstain: 0

Absent: 1

Andy Carrizales, City of Rialto

7. Approval of personnel request items in the FY 2020/21 approved budget
(Attachment G)
 - a. One (1) Computerized Mapping Analyst
 - b. Convert four (4) Dispatcher positions to four (4) Supervising Dispatcher positions.

ACTION REQUEST: Approve personnel requests as presented in the adopted budget.

ACTION: *The CONFIRE Board of Directors approves the Computerized Mapping Analyst position and the conversion of four (4) dispatcher positions to four (4) supervising dispatcher positions as presented.*

Motion by: *Dawn Rowe, County of San Bernardino*

Second: *Dan Leary, Apple Valley Fire Protection District*



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Ayes: 7

Dr. Rhodes Rigsby, City of Loma Linda-Yes
Ernest Cisneros, City of Colton-Yes
Eddie Tejeda, City of Redlands-Yes
Lynne Kennedy, City of Rancho Cucamonga-Yes
Dawn Rowe, County of San Bernardino-Yes
Dan Leary, Apple Valley Fire Protection District-Yes
John DeMonaco, Chino Valley Independent Fire District-Yes

Noes: 0

Abstain: 0

Absent: 1

Andy Carrizales, City of Rialto

8. Election of officers: JPA by-laws item 12, paragraph a require that the board elect officers (chair and vice-chair) each year.

ACTION REQUEST: Request to vote in Chair and Vice-Chair to 1-year term.

ACTION: *The Board of Directors moves to elect Dr. Rhodes Rigsby and Council Member Ernest Cisneros to Chair and Vice Chair for the term of 1 year.*

Motion by: *Eddie Tejeda, City of Redlands*

Second: *Lynne Kennedy, City of Rancho Cucamonga*

Ayes: 7

Dr. Rhodes Rigsby, City of Loma Linda-Yes
Ernest Cisneros, City of Colton-Yes
Eddie Tejeda, City of Redlands-Yes
Lynne Kennedy, City of Rancho Cucamonga-Yes
Dawn Rowe, County of San Bernardino-Yes
Dan Leary, Apple Valley Fire Protection District-Yes
John DeMonaco, Chino Valley Independent Fire District-Yes

Noes: 0

Abstain: 0

Absent: 1

Andy Carrizales, City of Rialto

CLOSED SESSION

Pursuant to California Government Code Section 54956.9(a) The Board will meet in closed session to be briefed regarding (1) case of pending litigation Claim No. 18W21F928762 Joel Rothschild V. Consolidated Fire Agencies (CONFIRE). One (1) case.



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Personnel Matter: Director Information

CONFIRE director Mike Bell gave his official retirement notice to the Board of Directors. Council Member Ernest Cisneros was added to the CONFIRE Director search committee, which will be headed by Chief Dan Harker.

ADJOURNMENT

ACTION: *To adjourn the CONFIRE Board of Directors' Meeting*

Motion by: *Dr. Rhodes Rigsby*

Second: *Ernest Cisneros*

Ayes: *7*

Noes: *0*

Abstain: *0*

Absent: *1*

Andy Carrizales, City of Rialto