



CONSOLIDATED FIRE AGENCIES

**FINANCIAL STATEMENTS
WITH INDEPENDENT AUDITOR'S REPORT**

JUNE 30, 2019



ROGERS, ANDERSON, MALODY & SCOTT, LLP
CERTIFIED PUBLIC ACCOUNTANTS, SINCE 1948

Consolidated Fire Agencies (CONFIRE)

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INDEPENDENT AUDITOR'S REPORT

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Board of Directors
Consolidated Fire Agencies (CONFIRE)
Rialto, California

Report on the Financial Statements

We have audited the accompanying financial statements of the governmental activities and the General Fund of Consolidated Fire Agencies (the Agency), as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Agency's basic financial statements as listed in the table of contents.

Managements Responsibility for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

Auditor's Responsibility

Our responsibility is to express opinions on these financial statements based on our audit. We conducted our audit in accordance with auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States. Those standards require that we plan and perform the audit to obtain reasonable assurance about whether the financial statements are free from material misstatement.

An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to fraud or error. In making those risk assessments, the auditor considers internal control relevant to the entity's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the entity's internal control. Accordingly, we express no such opinion. An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements.

We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

Opinions

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial position of the governmental activities and the General Fund of the Agency, as of June 30, 2019, and the respective changes in financial position thereof for the year then ended in accordance with accounting principles generally accepted in the United States of America.

Other Matters

Required Supplementary Information

Accounting principles generally accepted in the United States of America require that the budgetary comparison information, schedule of the Agency's proportionate share of the plan's net pension liability and related ratios as of the measurement date, and the schedule of the Agency's plan contributions be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. We have applied certain limited procedures to the required supplementary information in accordance with auditing standards generally accepted in the United States of America, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements, and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of the financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Other Reporting Required by Government Auditing Standards

In accordance with *Government Auditing Standards*, we have also issued our report dated November 27, 2019, on our consideration of the Agency's internal control over financial reporting and on our tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements and other matters. The purpose of that report is to describe the scope of our testing of internal control over financial reporting and compliance and the results of that testing, and not to provide an opinion on internal control over financial reporting or on compliance. That report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the Agency's internal control over financial reporting and compliance.

Rogers, Anderson, Malody & Scott, LLP.

San Bernardino, California
November 27, 2019

Consolidated Fire Agencies (CONFIRE)

Statement of Net Position

June 30, 2019

ASSETS

Cash and investments	\$	11,868,945
Due from other governments		75,253
Interest receivable		72,140
Prepaid expenses		519,035
Capital assets, net of accumulated depreciation		<u>1,441,842</u>

Total assets 13,977,215

DEFERRED OUTFLOWS OF RESOURCES

Pension related	<u>3,303,152</u>
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LIABILITIES

Current liabilities:

Accounts payable	128,440
Accrued liabilities	468,259
Due to other governments	<u>12,502</u>

Total current liabilities 609,201

Non-current liabilities:

Compensated absences	407,193
Net pension liability	<u>4,754,567</u>

Total non-current liabilities 5,161,760

Total liabilities 5,770,961

DEFERRED INFLOWS OF RESOURCES

Pension related	<u>730,959</u>
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NET POSITION

Net investment in capital assets	1,441,842
Unrestricted	<u>9,336,605</u>

Total net position \$ 10,778,447

The accompanying notes are an integral part of the financial statements.

Consolidated Fire Agencies (CONFIRE)

**Statement of Activities
For the Year Ended June 30, 2019**

PROGRAM EXPENSES

Governmental Activities:

Public Safety - 911 Communications \$ 12,486,164

Total program expenses 12,486,164

PROGRAM REVENUE

Operating grants and contributions 11,976,171

Total program revenue 11,976,171

Net Program Revenue (509,993)

GENERAL REVENUE (EXPENSES)

Investment income 408,266

Loss on disposal of assets (86,830)

Total general revenue 321,436

CHANGE IN NET POSITION (188,557)

NET POSITION, BEGINNING OF YEAR 10,967,004

NET POSITION, END OF YEAR \$ 10,778,447

The accompanying notes are an integral part of the financial statements.

Consolidated Fire Agencies (CONFIRE)

**Balance Sheet
June 30, 2019**

	General Fund
ASSETS	
Cash and investments	\$ 11,868,945
Due from other governments	75,253
Interest receivable	72,140
Prepaid expenses	<u>519,035</u>
Total assets	<u><u>\$ 12,535,373</u></u>
LIABILITIES	
Accounts payable	\$ 128,440
Accrued liabilities	468,259
Due to other governments	<u>12,502</u>
Total liabilities	<u>609,201</u>
DEFERRED INFLOWS OF RESOURCES	
Unavailable Revenue	<u>55,003</u>
FUND BALANCE	
Nonspendable	519,035
Committed	
Benefits reserve	559,753
Assigned	
Equipment replacement	3,996,128
Unassigned	<u>6,796,253</u>
Total fund balance	<u>11,871,169</u>
Total liabilities, deferred inflows of resources and fund balance	<u><u>\$ 12,535,373</u></u>

The accompanying notes are an integral part of the financial statements.

Consolidated Fire Agencies (CONFIRE)

**Reconciliation of the Balance Sheet of the Governmental Fund
to the Statement of Net Position
June 30, 2019**

Fund balance of the governmental fund	\$	11,871,169
Net capital assets used in governmental activities are not financial resources and, therefore, are not reported in the funds		1,441,842
Deferred outflows and inflows of resources related to pensions have not been included in the governmental fund activity:		
Deferred outflows of resources		3,303,152
Deferred inflows of resources		(730,959)
Long-term liabilities are not due and payable in the current period and, therefore, are not reported in the funds:		
Compensated absences		(407,193)
Net pension liability		(4,754,567)
Revenues reported as unavailable revenue in the governmental funds are recognized in the Statement of Activities. These are classified as operating grants and contributions in the government-wide financial statements.		<u>55,003</u>
Net position of the governmental activities	\$	<u><u>10,778,447</u></u>

The accompanying notes are an integral part of the financial statements.

Consolidated Fire Agencies (CONFIRE)

**Statement of Revenues, Expenditures, and Changes in Fund Balance
For the Year Ended June 30, 2019**

	General Fund
REVENUES	
Contributions from agencies	\$ 11,921,168
Investment income	408,266
	<hr/>
Total revenues	12,329,434
	<hr/>
EXPENDITURES	
Salaries and benefits	6,933,138
Services and supplies	5,200,442
Capital outlay	396,120
	<hr/>
Total expenditures	12,529,700
	<hr/>
Net change in fund balance	(200,266)
FUND BALANCE, BEGINNING OF YEAR	12,071,435
	<hr/>
FUND BALANCE, END OF YEAR	\$ 11,871,169
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The accompanying notes are an integral part of the financial statements.

Consolidated Fire Agencies (CONFIRE)

**Reconciliation of the Statement of Revenues, Expenditures and
Changes in Fund Balance to the Statement of Activities
For the Year Ended June 30, 2019**

Net change in fund balance \$ (200,266)

Governmental funds report capital outlays as expenditures. However, in the statement of activities, the cost of those assets is allocated over their estimated useful lives as depreciation expense. Capital outlay and depreciation expense were as follows:

Capital additions (net of disposals)	309,290
Depreciation expense	(702,456)

Some expenses reported in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in the governmental funds.

Change in compensated absences	98,404
Net pension related adjustments	251,468

Revenues reported as unavailable revenue in the governmental funds are recognized in the Statement of Activities. These are classified as operating grants and contributions in the government-wide financial statements.

55,003

Change in net position \$ (188,557)

The accompanying notes are an integral part of the financial statements.

Consolidated Fire Agencies (CONFIRE)

Notes to the Basic Financial Statements

June 30, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

A. General

The Consolidated Fire Agencies (CONFIRE) (the Agency) was established pursuant to a Joint Powers Agreement dated August 20, 1990. The Agency is a cooperative association voluntarily established by its members pursuant to the Joint Exercise of Powers Act of Title 1, Division 7, Chapter 5 of the Government Code of the State of California. Its purpose is to provide hardware, software, services, and other items necessary and appropriate for the establishment, operation, and maintenance of a joint centralized public safety communications system and a cooperative program of fire-related functions for the mutual benefit of the members of the Agency; to provide such services on a contract basis to other governmental units; and to provide a forum for discussion, study, development, and implementation of recommendations of mutual interest regarding public safety communications and related matters within member agencies.

The Agency has a Board of Directors, which consists of a representative of the governing body of each member city and district.

The activities of the Agency are financed by a cost-sharing formula, which requires a prorating among the participating members and contracted agencies based on the demand percentage on the system by the members to be determined by the Administrative Committee and approved by the Board of Directors.

B. Financial Statement Presentation

The accompanying financial statements have been prepared in conformity with generally accepted accounting principles as prescribed by the Governmental Accounting Standards Board (GASB). The GASB determined that fund accounting is essential in helping governments to achieve fiscal accountability and that government-wide financial statements are needed to allow users of financial reports to assess a government's operational accountability.

The statement of net position and the statement of activities are the government-wide financial statements and report information on the governmental activities of the Agency.

The balance sheet and statement of revenues, expenditures, and changes in fund balance report information on the general operating fund of the Agency.

The Agency is engaged in a single-governmental activity and has only a general fund.

Consolidated Fire Agencies (CONFIRE)

**Notes to the Basic Financial Statements
June 30, 2019**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

C. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Accordingly, all of the Agency's assets and liabilities, including capital assets and long-term debt, are included in the accompanying statement of net position. The statement of activities presents changes in net position. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash receipts and disbursements.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Accordingly, only current assets and current liabilities are included on the balance sheet. Revenues are recognized when they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the Agency considers revenues to be available if they are collected within 60 days after year-end. Expenditures are recorded when a liability is incurred.

The Agency reports one major governmental fund, the General Fund, which is the Agency's primary operating fund. It accounts for all financial resources of the general government.

D. Budgetary Practice

The Agency's budget for the following fiscal year shall be submitted by the Communications Director to the Administrative Committee on or before January 15 of each year. The Administrative Committee shall adopt a tentative budget on or before February 1 of each year and forward the same to the Board of Directors for review. The Board of Directors shall adopt the annual budget for the Agency not later than March 1 of each year.

E. Capital Assets

Capital assets are reported in the government-wide statement of net position but are not reported in the fund financial statements.

Capital assets are recorded at historical cost or estimated historical cost if purchased or constructed and updated for additions and retirements during the year. The Agency has a capitalization threshold of \$5,000. Donated capital assets are recorded at acquisition value. Improvements that add to the value of the asset or materially extend the asset's life are capitalized. The costs of normal maintenance and repairs are expensed.

Consolidated Fire Agencies (CONFIRE)

**Notes to the Basic Financial Statements
June 30, 2019**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

E. Capital Assets (continued)

The cost of capital assets is depreciated over the estimated useful lives of the related assets using the straight-line method. The useful lives of capital assets for purposes of computing depreciation are as follows:

Buildings and leasehold improvements	25 years
Vehicles	5 years
Computer equipment and software	4 years
Radio consoles	10 years

F. Investments

Generally accepted accounting principles requires governmental entities to report certain investments at fair value in the balance sheet and recognize the corresponding change in the fair value of investments in the year in which the change occurred. Investments are included within the financial statement classifications of "cash and investments" and are stated at fair value.

G. Fund Balance

Generally accepted accounting principles establishes criteria for classification of fund balances into specifically-defined classifications and clarifies definitions for other governmental fund types. The nonspendable fund balance classification includes amounts that cannot be spent because they are either (a) not in spendable form or (b) legally or contractually required to be maintained intact. Amounts that are restricted for specific purposes by external resource providers or by law through constitutional or enabling legislation are reported as restricted fund balance. Amounts that can only be used for specific purposes pursuant to constraints imposed by formal action of the government's highest level of decision-making authority are reported as committed fund balance. The assigned fund balance consists of amounts that the government intends to use for specific purposes, but are neither restricted nor committed. The unassigned fund balance is the residual classification for the General Fund.

The Agency's Board of Directors is the body authorized to establish commitments through a formal action.

Amounts the Board of Directors intends to use for a specific purpose are considered assigned.

For the classification of fund balances, the Agency considers restricted amounts to have been spent before unrestricted if the expenditure meets the criteria for use of restricted funds. Unrestricted funds are used in the following order: committed, assigned, and unassigned funds.

Consolidated Fire Agencies (CONFIRE)

Notes to the Basic Financial Statements

June 30, 2019

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

H. Program Revenues

Program revenues consist of three categories: (1) charges for services, (2) operating grants and contributions, and (3) capital grants and contributions.

Charges for services include revenues from customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function. Operating grants and contributions include revenues restricted to meeting the requirements of a particular operating function and may include state-shared revenues and grants. Capital grants and contributions include revenues restricted to meeting the requirements of a particular capital function and may include grants or other contributions. Other items not classified as program revenues are reported as general revenues.

I. Deferred Compensation Plan

The Agency offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The Plan, available to all Agency employees, permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency.

Management believes that the Agency has no fiduciary role under the revised Plan, and Plan funds are not available to the Agency's general creditors. Accordingly, the Agency has not reported Plan assets in the accompanying financial statements.

J. Estimates

The preparation of financial statements in conformity with generally accepted accounting principles requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the reporting period. Actual results could differ from those estimates.

K. Pension Plan

For purposes of measuring the net pension liability, deferred outflows and inflows of resources related to pensions, and pension expense, information about the fiduciary net position of the San Bernardino County Employees' Retirement Association (SBCERA) and additions to/deductions from SBCERA's fiduciary net position have been determined on the same basis as they are reported by SBCERA. For this purpose, employer and employee contributions are recognized in the period the related salaries are earned and become measurable pursuant to formal commitments, statutory or contractual requirements, benefit payments (including refunds of employee contributions) are recognized when currently due and payable in accordance with the benefit terms, and investments are reported at fair value.

Consolidated Fire Agencies (CONFIRE)

**Notes to the Basic Financial Statements
June 30, 2019**

NOTE 1 – SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

K. Pension Plan (continued)

SBCERA’s audited financial statements are publicly available reports that can be obtained at SBCERA’s website at www.sbcera.org.

Generally accepted accounting principles requires that the reported results must pertain to liability and asset information within certain defined timeframes. For this report, the following timeframes are used.

Valuation Date (VD)	June 30, 2018
Measurement Date (MD)	June 30, 2018
Measurement Period (MP)	July 1, 2017 to June 30, 2018

NOTE 2 – CASH AND INVESTMENTS

In accordance with the Agency’s bylaws, the treasurer has the ability to deposit funds in banks, trust companies, or other depositories with the consent of the Board of Directors. Currently, all cash held by the Agency is on deposit with the San Bernardino County Treasury Pool.

The County of San Bernardino Treasurer pools its funds with other governmental agencies in the County and invests them as prescribed by the California Government Code and the County of San Bernardino’s Investment Policy. The Agency’s deposits in the County pool may be accessed at any time. The Agency is allocated interest income on monies deposited with the County based on its proportional share of the pooled investments. All investments are carried at fair value. Cash and investments as of June 30, 2019 consisted of the following:

	Credit Quality Ratings	Amount
Cash and investments	*	\$ 11,868,845
Imprest cash	Not rated	100
Total cash and investments		<u>\$ 11,868,945</u>

* All investments within the pool have a Standard & Poor’s Rating of A-1 or higher.

Investments were stated at fair value, resulting in the following investment income:

	Amount
Changes in fair value of investments	\$ 150,752
Interest income	257,514
Total investment income	<u>\$ 408,266</u>

Consolidated Fire Agencies (CONFIRE)

**Notes to the Basic Financial Statements
June 30, 2019**

NOTE 2 – CASH AND INVESTMENTS (continued)

In accordance with generally accepted accounting principles, the portfolio for year-end reporting purposes is treated as if it were sold. Therefore, the fund balance must reflect the portfolio's change in fair value. The Agency relied on information provided by the San Bernardino County Treasurer in estimating the fair value of the Agency's cash and investments at June 30, 2019. The fair value of the Agency's cash and investments totaled \$11,868,945 of which the Agency had a contractual withdrawal value of \$12,019,597 as of June 30, 2019. These portfolio balance changes are unrealized unless sold.

The San Bernardino County Treasurer's Investment Pool is a governmental investment pool managed and directed by the elected San Bernardino County Treasurer. The County Pool is not registered with the Securities and Exchange Commission. An oversight committee comprised of local government officials and various participants provide oversight to the management of the fund. The daily operations and responsibilities of the pool fall under the auspices of the County Treasurer's office. The Agency is a voluntary participant in the investment pool.

The Agency is authorized under the California Government Code to make direct investments; however, the Agency has not adopted an investment policy and thus does not maintain policies for exposure to interest rate risk, credit risk, and concentration of credit risk. Investment policies and related credit, custodial credit, concentration of credit, interest rate, and foreign currency risks applicable to the Agency are those of the County and are disclosed in the County's basic financial statements. As of June 30, 2019, the cash and investments with the County Treasury were allocated as follows:

<u>Investment Type</u>	<u>Fair Value</u>
Asset-Backed Security	\$ 115,128
Bank deposit account	176,846
Certificates of deposit	1,277,088
Commercial paper	1,373,225
Corporate note	269,423
Federal agency bond/note	2,954,154
Federal insured cash account	81,895
Joint powers authority	327,580
Money market fund	631,423
NOW account	369,121
Supra-National Agency Bond/note	856,931
Supra-National discount note	257,554
U.S. Treasury bond/note	2,983,828
Cash balance	<u>194,649</u>
 Total cash and investments with county treasury pool	 \$ <u><u>11,868,845</u></u>

See the County of San Bernardino's Comprehensive Annual Financial Report (CAFR) for details of their investment policy and disclosures related to investment types, credit risk, concentration of credit risk, interest rate risk and custodial credit risk. The County pool is rated AAA by Fitch.

Consolidated Fire Agencies (CONFIRE)

Notes to the Basic Financial Statements June 30, 2019

NOTE 2 – CASH AND INVESTMENTS (continued)

The Agency follows the County's investment policy for permitted investments. The bond document allows the fiscal agent to invest in obligations of the United States government obligations, United States Agencies, deposit accounts, federal funds, bankers' acceptances, certificates of deposit, commercial paper, municipal obligations, repurchase agreements, investment agreements and money market funds.

The Agency categorizes its fair value measurements within the fair value hierarchy established by generally accepted accounting principles. The hierarchy is based on the valuation inputs used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; Level 3 inputs are significant unobservable inputs.

The County Pool values participant shares on an amortized cost basis during the year and adjusts to fair value at year-end. The Agency's money market funds are valued at amortized cost. The Agency has no investments subject to the fair value hierarchy established by generally accepted accounting principles.

NOTE 3 – CAPITAL ASSETS

Changes in the capital assets during the year ended June 30, 2019 were as follows:

	Balance as of June 30, 2018	Additions	Deletions	Balance as of June 30, 2019
Capital assets being depreciated				
Building	\$ 460,476	\$ -	\$ -	\$ 460,476
Leasehold improvements	84,680	-	-	84,680
Vehicles	48,122	140,933	(94,528)	94,527
Computer equipment and software	4,352,740	255,187	-	4,607,927
Total capital assets being depreciated	<u>4,946,018</u>	<u>396,120</u>	<u>(94,528)</u>	<u>5,247,610</u>
Accumulated depreciation				
Building	(262,472)	(18,419)	-	(280,891)
Leasehold improvements	(3,528)	(8,468)	-	(11,996)
Vehicles	(6,015)	(14,304)	7,698	(12,621)
Computer equipment and software	<u>(2,838,995)</u>	<u>(661,265)</u>	<u>-</u>	<u>(3,500,260)</u>
Total accumulated depreciation	<u>(3,111,010)</u>	<u>(702,456)</u>	<u>7,698</u>	<u>(3,805,768)</u>
Total capital assets, net	<u>\$ 1,835,008</u>	<u>\$ (306,336)</u>	<u>\$ (86,830)</u>	<u>\$ 1,441,842</u>

For the fiscal year ended June 30, 2019, depreciation expense of \$702,456 was charged to Public Safety - 911 Communications.

Consolidated Fire Agencies (CONFIRE)

Notes to the Basic Financial Statements

June 30, 2019

NOTE 4 – FUND BALANCE

The Agency's nonspendable fund balance classification consists of prepaid expenses. The committed fund balance consists of a term benefits reserve. The assigned classification consists of the equipment reserve. The unassigned classification includes a general reserve and the balance of the operations fund.

NOTE 5 – RISK MANAGEMENT

The Agency participates in the County of San Bernardino's self-insurance program for public liability, property damage, unemployment insurance, employee dental insurance, hospital and medical malpractice liability, and workers' compensation claims. Public liability claims are self-insured for up to \$1 million per occurrence. Excess insurance coverage over the self-insured retention (SIR) up to \$35 million is provided through a risk-pool agreement with California State Association of Counties (CSAC) Excess Insurance Authority (EIA) Liability Program 11.

Workers' compensation claims are self-insured up to \$2 million per occurrence and are covered by CSAC EIA for up to \$10 million for employer's liability and up to \$50 million for workers' compensation per occurrence.

Property damage claims are insured on an occurrence basis over a \$25,000 deductible and are insured with CSAC EIA Property Program.

All public officials and County employees are insured under a blanket comprehensive disappearance, destruction, and dishonesty policy covering County monies and securities, also with CSAC EIA, with excess limits up to \$5 million per occurrence.

The activities related to such programs are accounted for in the County of San Bernardino's Risk Management Fund (an Internal Service Fund). The IBNR and IBNS liabilities included in the Risk Management Fund are based on the results of actuarial studies and include amounts for claims incurred, but not reported, and allocated loss adjustment expense. The liabilities for these claims are reported using a discounted rate of 2.75%. It is the County's practice to obtain actuarial studies on an annual basis.

The Agency also purchases general liability, automobile liability, public official's errors and omissions, employment practices liability, special property insurance coverage and cyber liability coverage. The Agency is covered up to \$5 million per occurrence for general liability, automobile liability, and public officials errors and omissions, up to \$10 million per occurrence for cyber liability, up to \$2 million per occurrence for employment practices liability (with a \$10,000 deductible), and up to \$20 million per occurrence for special property insurance coverage.

Consolidated Fire Agencies (CONFIRE)

**Notes to the Basic Financial Statements
June 30, 2019**

NOTE 6 – DEFINED BENEFIT PENSION PLAN

A. General Information about the Pension Plan

Plan Description

The Agency participates in the San Bernardino County Employees' Retirement Association (SBCERA) pension plan – a cost-sharing multiple employer defined benefit retirement plan (the Plan). SBCERA administers the Plan which provides benefits for two membership classifications, General and Safety, and those benefits are tiered based upon date of SBCERA membership. Safety membership is extended to those involved in active law enforcement and fire suppression. All other members are classified as General members. Generally, those who become members prior to January 1, 2013 are Tier 1 members. All other members are Tier 2. An employee who is appointed to a regular position, whose service is greater than fifty percent of the full standard of hours required are members of SBCERA, and are provided with pension benefits pursuant to Plan requirements.

The Plan operates under the provisions of the California County Employees' Retirement Law of 1937 (CERL) and the California Public Employees' Pension Reform Act of 2013 (PEPRA), and the regulations, procedures and policies adopted by SBCERA's Board of Retirement (Board). The Plan's authority to establish and amend the benefit terms are set by the CERL and PEPRA, and may be amended by the California state legislature and in some cases require approval by the County of San Bernardino Board of Supervisors and/or the SBCERA Board. SBCERA is a tax qualified plan under Section 401(a) of the Internal Revenue Code.

SBCERA is a legally separate entity from the Agency, not a component unit, and there is no financial interdependency with the County of San Bernardino. For these reasons, the Agency's financial statements exclude the SBCERA pension plan as of June 30, 2019. SBCERA publishes its own comprehensive annual financial report that includes its financial statements and required supplementary information, that can be obtained by writing SBCERA at, 348 W. Hospitality Lane, Third Floor, San Bernardino, CA 92415-0014 or visiting the website at: www.sbcera.org.

Benefits Provided

SBCERA provides retirement, disability, death and survivor benefits. The CERL and PEPRA establish benefit terms. Retirement benefits are calculated on the basis of age, average final compensation and service credit as follows:

Consolidated Fire Agencies (CONFIRE)

**Notes to the Basic Financial Statements
June 30, 2019**

NOTE 6 – DEFINED BENEFIT PENSION PLAN (continued)

A. General Information about the Pension Plan (continued)

Benefits Provided (continued)

	General - Tier 1	General - Tier 2
Final average compensation	Highest 12 months	Highest 36 months
Normal retirement age	Age 55	Age 55
Early Retirement: Years of service required and/or age eligible for	Age 70 any years 10 years age 50 30 years any age	Age 70 any years 5 years age 52 N/A
Benefit percent per year of service for normal retirement age	2% per year of final average compensation for every year of service credit	2.5% per year of final average compensation for every year of service credit
Benefit adjustments	Reduced before age 55, increased after 55, up to age 65	Reduced before age 67
Final average compensation limitation	Internal Revenue Code section 401(a)(17)	Government Code section 7522.10

An automatic cost of living adjustment is provided to benefit recipients based on changes in the local region Consumer Price Index (CPI) up to a maximum of 2% per year. Any increase greater than 2% is banked and may be used in years where the CPI is less than 2%. There is a one-time 7% increase at retirement for members hired before August 19, 1975. The Plan also provides disability and death benefits to eligible members and their beneficiaries, respectively. For retired members, the death benefit is determined by the retirement benefit option chosen. For all other members, the beneficiary is entitled to benefits based on the number of years of service or if the death was caused by employment. General members are also eligible for survivor benefits which are payable upon a member’s death.

Contributions

Participating employers and active members are required by statute to contribute a percentage of covered salary to the Plan. This requirement is pursuant to Government Code sections 31453.5 and 31454, for participating employers and Government Code sections 31621.6, 31639.25 and 7522.30 for active members. The contribution requirements are established and may be amended by the SBCERA Board pursuant to Article 1 of the CERL, which is consistent with the Plan’s actuarial funding policy. The contribution rates are adopted yearly, based on an annual actuarial valuation, conducted by an independent actuary, that requires actuarial assumptions with regard to mortality, expected future service (including age at entry into the Plan, if applicable and tier), and compensation increases of the members and beneficiaries. The combined active member and employer contribution rates are expected to finance the costs of benefits for employees that are allocated during the year, with an additional amount to finance any unfunded accrued liability. Participating employers may pay a portion of the active members’ contributions through negotiations and bargaining agreements.

Consolidated Fire Agencies (CONFIRE)

**Notes to the Basic Financial Statements
June 30, 2019**

NOTE 6 – DEFINED BENEFIT PENSION PLAN (continued)

A. General Information about the Pension Plan (continued)

Contributions (continued)

Employee contribution rates for the fiscal year ended June 30, 2019 ranged between 7.90% and 14.24% for Tier 1 General members and between 7.66% and 8.74% for Tier 2 General members. The required employer contributions and the amount paid to SBCERA by the Agency for the year ended June 30, 2019 was \$1,209,589 for the year ended June 30, 2019.

B. Net Pension Liability

At June 30, 2019, the Agency reported a net pension liability of \$4,754,567 for its proportionate share of SBCERA’s net pension liability. The net pension liability was measured as of June 30, 2018, and the total pension liability used to calculate the net pension liability was determined by an actuarial valuation as of June 30, 2018. The Agency’s reported liability at June 30, 2019, increased by \$1,720 from the Agency’s prior year liability of \$4,752,847 because of changes in the SBCERA net pension liability and the Agency’s proportionate share of that liability. The SBCERA’s publicly available financial report provides details on the change in the net pension liability.

The Agency’s proportion of the net pension liability at June 30, 2019 was based on the Agency’s contributions received by SBCERA during the measurement period for employer payroll paid from dates July 1, 2017 through June 30, 2018, relative to the total contributions received from all of SBCERA’s participating employers. At measurement date June 30, 2018, the Agency’s proportionate share of total employer contributions was 0.24%, which was an increase of 0.00% from its proportion measured as of measurement date June 30, 2017. A summary of principal assumptions and methods used to determine the net pension liability is as follows.

Actuarial Methods and Assumptions Used to Determine Total Pension Liability

The significant actuarial assumptions and methods used to measure the total pension liability as of June 30, 2019 are as follows:

Valuation Date	June 30, 2018
Measurement Date	June 30, 2018
Actuarial Cost Method	Entry age normal
Asset Valuation Method	Market Value of Assets
Actuarial assumptions:	
Discount Rate ¹	7.25%
Inflation	3.00%
Salary Increases ²	4.5% - 14.50%
Cost-of-Living-Adjustments	Contingent upon consumer price index with a 2% maximum
Administrative expenses	0.70% of payroll

¹ Includes inflation at 3.00% and is net of pension plan investment expense.
² Includes inflation at 3.00%, real “across the board” salary increases of 0.50%, plus merit and promotional increases. Amounts vary by service.

Consolidated Fire Agencies (CONFIRE)

**Notes to the Basic Financial Statements
June 30, 2019**

NOTE 6 – DEFINED BENEFIT PENSION PLAN (continued)

B. Net Pension Liability (continued)

Mortality rates used in the June 30, 2018 and 2017 actuarial valuations are based on the RP 2014 Healthy Annuitant Mortality Table projected generationally with the two-dimensional MP-2016 projection scale. For healthy General male members, the ages are set forward one year. No adjustment is made for healthy General female members. For all healthy and disabled Safety members, the ages are set back one year. For all general members that are disabled, the ages are set forward seven years. Beneficiaries are assumed to have the same mortality as a General member of the opposite sex who is receiving a service (non-disability) retirement.

The long-term expected rate of return on Plan investments was determined in 2014 using a building block method in which expected future real rates of return (expected returns, net of inflation) are developed for each major asset class. This information is combined to produce the long-term expected rate of return by weighting the expected future real rates of return by the target asset allocation percentage, and by adding expected inflation and subtracting expected investment expenses and a risk margin. The target allocations approved by the SBCERA Board, and projected arithmetic real rates of return for each major asset class, after deducting inflation, but before deducting investment expenses, used in the derivation of the long-term expected investment rate of return assumptions, are summarized in the following table. This information will change every three years based on the triennial actuarial experience study.

The actuarial assumptions used to determine the TPL as of June 30, 2018 and 2017, were based on the results of the June 30, 2017 Actuarial Experience Study, which covered the periods from July 1, 2013 through June 30, 2016. They are the same assumptions used in the June 30, 2018 and 2017 actuarial valuations. Key assumptions used in the actuarial valuations are presented on the next page.

Change in Assumptions

There were no changes in assumptions.

Consolidated Fire Agencies (CONFIRE)

**Notes to the Basic Financial Statements
June 30, 2019**

NOTE 6 – DEFINED BENEFIT PENSION PLAN (continued)

B. Net Pension Liability (continued)

Actuarial Methods and Assumptions Used to Determine Total Pension Liability

**SBCERA'S Long-Term Expected Real Rate of Return
As of June 30, 2018**

Asset Class	Investment Classification	Target Allocation⁽¹⁾	Long-Term Expected Real Rate of Return (Arithmetic)
Large Cap U.S. Equity	Domestic Common and Preferred Stock	8.00%	5.61%
Small Cap U.S. Equity	Domestic Common and Preferred Stock	2.00%	6.37%
Developed International Equity	Foreign Common and Preferred Stock	6.00%	6.96%
Emerging Market Equity	Foreign Common and Preferred Stock	6.00%	9.28%
U.S. Core Fixed Income	U.S. Government and Municipals/ Domestic Bonds	2.00%	1.06%
High Yield/Credit Strategies	Domestic Bonds/Foreign Bonds	13.00%	3.65%
Global Core Fixed Income	Foreign Bonds	1.00%	0.07%
Emerging Market Debt	Emerging Market Debt	6.00%	3.85%
Real Estate	Real Estate	9.00%	4.37%
International Credit	Foreign Alternatives	11.00%	6.75%
Absolute Return	Domestic Alternative/Foreign Alternatives	13.00%	3.56%
Real Assets	Domestic Alternative/Foreign Alternatives	5.00%	6.35%
Long/Short Equity	Domestic Alternative/Foreign Alternatives	0.00%	0.00%
Private Equity	Domestic Alternative/Foreign Alternatives	16.00%	8.47%
Cash & Equivalents	Short-Term Cash Investment Funds	2.00%	-0.17%
Total		<u>100.00%</u>	

(1) For actuarial purposes, target allocations only change once every three years based on the triennial actuarial experience study.

Discount Rate

The discount rate used to measure the total pension liability was 7.25% for the measurement period June 30, 2018. The projection of cash flows used to determine the discount rates assumed that contributions from participating employers and active Plan members are made at the actuarially determined contribution rates. For this purpose, only employee and employer contributions that are intended to fund benefits of current Plan members and their beneficiaries are included. Projected employer contributions that are intended to fund the service costs of future members and their beneficiaries, as well as projected contributions from future members, are not included.

Based on those assumptions, the Plan's fiduciary net position was projected to be available to make all projected future benefit payments of current members. Therefore, the long-term expected rate of return on Plan investments of 7.25% was applied to all periods of projected benefit payments to determine the TPL as of June 30, 2018.

Consolidated Fire Agencies (CONFIRE)

**Notes to the Basic Financial Statements
June 30, 2019**

NOTE 6 – DEFINED BENEFIT PENSION PLAN (continued)

B. Net Pension Liability (continued)

Sensitivity of the Agency's Proportionate Share of the Net Pension Liability to Changes in the Discount Rate

The following table presents the Agency's proportionate share of the net pension liability of the Plan as of the measurement date, calculated using the discount rate of 7.25%, as well as what the Agency's proportionate share of the net pension liability would be if it were calculated using a discount rate that is 1-percentage-point lower (6.25%) or 1- percentage-point higher (8.25%) than the current rate:

	Discount Rate - 1% (6.25%)	Current Discount Rate (7.25%)	Discount Rate + 1% (8.25%)
Agency's proportionate share of the County's net pension liability	\$ 8,549,549	\$ 4,754,567	\$ 1,641,754

Pension Plan Fiduciary Net Position

Detailed information about the SBCERA's fiduciary net position is available in a separately issued SBCERA comprehensive annual financial report. That report may be obtained on the Internet at www.sbcera.org; by writing to SBCERA at 348 W. Hospitality Lane, Third Floor, San Bernardino, CA 92415; or by calling (909) 885-7980 or (877) 722-3721.

C. Proportionate Share of Net Pension Liability

The following table shows the Plans proportionate share of the net pension liability over the measurement period.

	Total pension liability	Plan Fiduciary Net Position	Plan Net Pension Liability
Balance at 6/30/2017 (VD)	\$ 25,958,823	\$ 21,205,976	\$ 4,752,847
Balance at 6/30/2018 (MD)	29,500,435	24,745,868	4,754,567
Net change	<u>\$ 3,541,612</u>	<u>\$ 3,539,892</u>	<u>\$ 1,720</u>

Consolidated Fire Agencies (CONFIRE)

**Notes to the Basic Financial Statements
June 30, 2019**

NOTE 6 – DEFINED BENEFIT PENSION PLAN (continued)

C. Proportionate Share of Net Pension Liability (continued)

The Agency’s net pension liability for the Plan is measured as the proportionate share of the net pension liability. The Agency’s proportion of the net pension liability was based on a projection of the Agency’s long-term share of contributions to the pension plan relative to the projected contributions of all participating employers, actuarially determined. The Agency’s proportionate share of the net pension liability for the Plan as of June 30, 2019 was as follows:

Proportionate share at June 30, 2019 (measurement date June 30, 2018)	0.23%
Proportionate share at June 30, 2018 (measurement date June 30, 2017)	<u>0.22%</u>
Change – Increase (Decrease)	<u>0.01%</u>

Subsequent Events

There were no subsequent events that would materially affect the results presented in this disclosure.

Recognition of Gains and Losses

Under generally accepted accounting principles, gains and losses related to changes in total pension liability and fiduciary net position are recognized in pension expense systematically over time.

The first amortized amounts are recognized in pension expense for the year the gain or loss occurs. The remaining amounts are categorized as deferred outflows and deferred inflows of resources related to pensions and are to be recognized in future pension expense. The amortization period differs depending on the source of the gain or loss:

Difference between projected and actual earnings	5 year straight-line amortization
All other amounts	Straight-line amortization over the average expected remaining service lives of all members that are provided with benefits (active, inactive and retired) as of the beginning of the measurement period

The expected average remaining service lifetime (EARSL) of all employees that are provided with pensions through SBCERA is calculated by dividing the total future service years by the total number of plan participants (active, inactive, and retired) in the Plan. The EARSL for the Plan as of July 1, 2017 (the beginning of the measurement period ended June 30, 2018) is 6.12 years. The EARSL for the Plan as of July 1, 2016 (the beginning of the measurement period ended June 30, 2017) is 6.2 years.

Consolidated Fire Agencies (CONFIRE)

**Notes to the Basic Financial Statements
June 30, 2019**

NOTE 6 – DEFINED BENEFIT PENSION PLAN (continued)

D. Pension Expense and Deferred Outflows and Deferred Inflows of Resources Related to Pensions

For the year ended June 30, 2019, the Agency recognized pension expense of \$958,120 and reported its proportionate share of deferred outflows of resources and deferred inflows of resources related to pensions from the following sources:

	<u>Deferred Outflows of Resources</u>	<u>Deferred Inflows of Resources</u>
Differences between expected and actual experience	\$ -	\$ (337,005)
Changes in assumptions	964,283	-
Net difference between projected and actual earnings on pension plan investments	31,071	(86,563)
Changes in proportion and differences between employer contributions and proportionate share of contributions	1,098,209	(307,391)
Employer contributions paid by Agency subsequent to the measurement date	<u>1,209,589</u>	<u>-</u>
Total	<u>\$ 3,303,152</u>	<u>\$ (730,959)</u>

The amounts above are net of outflows and inflows recognized in the 2017-2018 measurement period expense. Deferred outflows of resources related to contributions subsequent to the measurement date of \$1,209,589 will be recognized as a reduction of the net pension liability in the upcoming fiscal year. Other amounts reported as deferred outflows of resources and deferred inflows of resources related to pensions will be recognized in future pension expense as follows:

<u>Fiscal Year Ending June 30,</u>	<u>Deferred Outflows/(Inflows) of Resources</u>
2020	\$ 429,898
2021	367,772
2022	123,256
2023	288,983
2024	141,361
Thereafter	11,334

E. Payable to the Pension Plan

The Agency reported a payable of \$-0- for the outstanding amount of contributions to the pension plan required for the years ended June 30, 2019.

Consolidated Fire Agencies (CONFIRE)

**Notes to the Basic Financial Statements
June 30, 2019**

NOTE 7 – LEASES

The Agency entered into a ten-year operating lease commencing on September 1, 2010 with the County of San Bernardino for a building in Rialto for \$1 per year. The lease agreement was amended beginning November 1, 2018 increasing the rent from \$1 to \$52,034 per year. The space is used to house the administrative, technology, and dispatch personnel for the Agency. The lease expense for the year ended June 30, 2019 was \$34,688. Upon expiration of the initial term of the lease, the Agency is granted two consecutive five-year lease renewal options. The option must be exercised by the Agency, giving the landlord notice before the expiration of the initial term, or any option period, of its intention to exercise the option. The future minimum payments on the lease are as follows:

Fiscal Year Ending	Lease Payments
6/30/2020	\$ 52,034
6/30/2021	8,672
Total	<u>\$ 60,706</u>

The Agency entered into a three-year operating lease commencing April 2017 with Konica Minolta Business Solutions for two copiers. The lease expense for the year ended June 30, 2019 was \$5,948. The future minimum payments on the lease are as follows:

Fiscal Year Ending	Lease Payments
6/30/2020	\$ 4,461
Total	<u>\$ 4,461</u>

The Agency entered into a five-year lease agreement commencing on February 1, 2017 with ModSpace for the lease of modular office space. The lease expense for the year ended June 30, 2019 was \$5,584. The future minimum payments on the lease are as follows:

Fiscal Year Ending	Lease Payments
6/30/2020	\$ 5,584
6/30/2021	5,584
6/30/2022	3,257
Total	<u>\$ 14,425</u>

Consolidated Fire Agencies (CONFIRE)

**Notes to the Basic Financial Statements
June 30, 2019**

NOTE 7 – LEASES (continued)

The Agency entered into five year lease agreement commencing March 1, 2019 with the County of San Bernardino for the use of a portion of the County’s existing rack space within the County-owned equipment shelter located at 1743 W. Miro Way, Rialto, to install and operate electronic server system equipment. The lease expense for the year ended June 30, 2019 was \$11,548. The future minimum payments on the lease are as follows:

Fiscal Year Ending	Lease Payments
6/30/2020	\$ 33,532
6/30/2021	34,708
6/30/2022	35,924
6/30/2023	37,184
6/30/2024	25,360
Total	<u>\$ 166,708</u>

The Agency entered into a ten-year operating lease commencing on May 1, 2019 with the County of San Bernardino for a building in Hesperia for \$6,251 per month for the first year. The monthly lease payment is subject to an increase on each anniversary of the commencement date during the initial term of 3.5% over the monthly lease payment due immediately prior to each such anniversary date. Upon expiration of the initial term of the lease, the Agency is granted two consecutive five-year lease renewal options. The option must be exercised by the Agency, giving the landlord notice at least six (6) months prior to the expiration of the initial term, or any option period, of its intention to exercise the option.

The lease expense for the year ended June 30, 2019 was \$12,502. The future minimum payments on the lease are as follows:

Fiscal Year Ending	Lease Payments
6/30/2020	\$ 75,450
6/30/2021	78,090
6/30/2022	80,823
6/30/2023	83,651
6/30/2024	86,579
6/30/2025 - 6/30/2029	462,662
Total	<u>\$ 867,254</u>

Consolidated Fire Agencies (CONFIRE)

**Notes to the Basic Financial Statements
June 30, 2019**

NOTE 8 – COMPENSATED ABSENCES

The following table presents the compensated absences activity for the year ended June 30, 2019:

Balance June 30, 2018	Additions	Deletions	Balance June 30, 2019
\$ 505,597	\$ 458,769	\$ (557,173)	\$ 407,193

Vacation and sick leave benefits will be recorded as expenditures in the governmental funds when the related expenditure is incurred.

REQUIRED SUPPLEMENTARY INFORMATION

Consolidated Fire Agencies (CONFIRE)

**Schedule of Revenues, Expenditures and Changes
in Fund Balance – Budget and Actual
For the Year Ended June 30, 2019**

	Original and Final Budget	Actual	Variance with Final Budget
OPERATING REVENUES			
Contributions from agencies	\$ 12,876,909	\$ 11,921,168	\$ (955,741)
Investment income	-	408,266	408,266
Total operating revenues	<u>12,876,909</u>	<u>12,329,434</u>	<u>(547,475)</u>
EXPENDITURES			
Salaries and employee benefits	8,057,680	6,933,138	1,124,542
Services and supplies	7,393,190	5,200,442	2,192,748
Capital outlay	-	396,120	(396,120)
Total expenditures	<u>15,450,870</u>	<u>12,529,700</u>	<u>2,921,170</u>
Net change in fund balance	(2,573,961)	(200,266)	2,373,695
FUND BALANCE, BEGINNING OF YEAR	<u>12,071,435</u>	<u>12,071,435</u>	-
FUND BALANCE, END OF YEAR	<u>\$ 9,497,474</u>	<u>\$ 11,871,169</u>	<u>\$ 2,373,695</u>

See accompanying note to required supplementary information.

Consolidated Fire Agencies (CONFIRE)

**Schedule of the Agency's Proportionate Share of the Plan's Net Pension Liability
and Related Ratios as of the Measurement Date
Last 10 Fiscal Years***

Measurement Date	Agency's proportion of the net pension liability	Agency's proportionate share of the net pension liability	Covered payroll	Agency's proportionate share of the net pension liability as a percentage of its covered payroll	Plan fiduciary net position as a percentage of the total pension liability
6/30/2014	0.23%	\$ 3,308,618	\$ 3,100,081	106.73%	82.47%
6/30/2015	0.21%	3,488,800	3,042,104	114.68%	80.98%
6/30/2016	0.22%	4,591,583	3,105,759	147.84%	76.86%
6/30/2017	0.22%	4,752,847	3,201,531	148.46%	77.90%
6/30/2018	0.23%	4,754,567	3,605,489	131.87%	79.89%

* Historical information is required only for measurement dates for which GASB 68 is applicable. Future years' information will be displayed up to 10 years as information becomes available. Fiscal Year 2013-14 was the first year of implementation.

Consolidated Fire Agencies (CONFIRE)

**Schedule of the Agency's Plan Contributions
Last 10 Fiscal Years***

<u>Fiscal Year</u>	<u>Contractually required contribution</u>	<u>Contributions in relation to the contractually required contribution</u>	<u>Contribution deficiency (excess)</u>	<u>Covered payroll</u>	<u>Contributions as a percentage of covered- employee payroll</u>
6/30/2015	\$ 596,791	\$ (817,404)	\$ (220,613)	\$ 3,042,104	26.87%
6/30/2016	621,004	(925,430)	(304,426)	3,105,759	29.80%
6/30/2017	705,250	(967,377)	(262,127)	3,201,531	30.22%
6/30/2018	787,889	(1,083,969)	(296,080)	3,605,489	30.06%
6/30/2019	906,488	(1,209,589)	(303,101)	3,586,448	33.73%

* Historical information is required only for measurement dates for which GASB 68 is applicable.

Notes to Schedule:

Change in Benefit Terms: None

Consolidated Fire Agencies (CONFIRE)

**Note to Required Supplementary Information
June 30, 2019**

BUDGET AND BUDGETARY ACCOUNTING

Consolidated Fire Agencies (Agency) prepares and legally adopts a final budget on or before June 30 of each fiscal year. The Agency's operation, commencing July 1, is governed by the proposed budget, which is adopted by the Agency's Board of Directors before June of the prior year. The legal level of budgetary control is at the fund level.

After the budget is approved, the appropriations can be added to, subtracted from, or changed only by resolution. All such changes must be within the revenues and reserves estimated as available in the final budget or within revised revenue estimates as approved by the Agency.

An operating budget is adopted each fiscal year on the modified accrual basis. Additionally, encumbrance accounting is utilized to assure effective budgetary control.

OTHER REPORTS



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**REPORT ON INTERNAL CONTROL OVER FINANCIAL
REPORTING AND ON COMPLIANCE AND OTHER
MATTERS BASED ON AN AUDIT OF FINANCIAL
STATEMENTS PERFORMED IN ACCORDANCE WITH
GOVERNMENT AUDITING STANDARDS**

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Independent Auditor's Report

Board of Directors
Consolidated Fire Agencies (CONFIRE)
Rialto, California

We have audited, in accordance with the auditing standards generally accepted in the United States of America and the standards applicable to financial audits contained in *Government Auditing Standards* issued by the Comptroller General of the United States, the financial statements of the governmental activities and the General Fund of Consolidated Fire Agencies (the Agency), as of and for the year ended June 30, 2019, and the related notes to the financial statements, which collectively comprise the Agency's basic financial statements, and have issued our report thereon dated November 27, 2019.

Internal Control over Financial Reporting

In planning and performing our audit of the financial statements, we considered the Agency's internal control over financial reporting (internal control) to determine the audit procedures that are appropriate in the circumstances for the purpose of expressing our opinions on the financial statements, but not for the purpose of expressing an opinion on the effectiveness of the Agency's internal control. Accordingly, we do not express an opinion on the effectiveness of the Agency's internal control.

A *deficiency* in internal control exists when the design or operation of a control does not allow management or employees, in the normal course of performing their assigned functions, to prevent, or detect and correct, misstatements on a timely basis. A *material weakness* is a deficiency, or a combination of deficiencies, in internal control, such that there is a reasonable possibility that a material misstatement of the entity's financial statements will not be prevented, or detected and corrected on a timely basis. A *significant deficiency* is a deficiency, or a combination of deficiencies, in internal control that is less severe than a material weakness, yet important enough to merit attention by those charged with governance.

Our consideration of internal control was for the limited purpose described in the first paragraph of this section and was not designed to identify all deficiencies in internal control that might be material weaknesses or significant deficiencies. Given these limitations during our audit, we did not identify any deficiencies in internal control that we consider to be material weaknesses. However, material weaknesses may exist that have not been identified.

Compliance and Other Matters

As part of obtaining reasonable assurance about whether the Agency's financial statements are free from material misstatement, we performed tests of its compliance with certain provisions of laws, regulations, contracts, and grant agreements, noncompliance with which could have a direct and material effect on the determination of financial statement amounts. However, providing an opinion on compliance with those provisions was not an objective of our audit and, accordingly, we do not express such an opinion. The results of our tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*.

Purpose of this Report

The purpose of this report is solely to describe the scope of our testing of internal control and compliance and the results of that testing, and not to provide an opinion on the effectiveness of the entity's internal control or on compliance. This report is an integral part of an audit performed in accordance with *Government Auditing Standards* in considering the entity's internal control and compliance. Accordingly, this communication is not suitable for any other purpose.

Rogers, Anderson, Malody & Scott, LLP.

San Bernardino, California
November 27, 2019